

NOTICE

The following Staff Members and students are hereby informed to attend the first meeting of SC/ST Cell of the session 2023-24 on 10/08/2023 at 4.00 pm in the Principal Office.

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| 1. | Dr. M. T. Nikam | Principal |
| 2. | Prof. S. N. Mendhe | Member Secretary |
| 3. | Prof. T. S. Shrirame | Member |
| 4. | Rutuja Vijay Jadhao | Student Member |
| 5. | Ganesh Arjun Gaikwad | Student Member |

Agenda of the Meeting

- 1) Selection of Members of SC/ST Cell.
- 2) Introducing newly admitted SC/ST Students with government scholarships.
- 3) Introducing newly admitted Students the process of Registering Complaint against harassment.


Dr. V. U. Pochhi
Coordinator
IQAC, Shri Shivaji Sci. & Arts
College, Chikhli Dist. Buldana

IQAC Coordinator
Dr. V. U. Pochhi



Member Secretary
Mr. S. N. Mendhe


PRINCIPAL
Shri Shivaji Science & Arts
College, Chikhli, Dist Buldana

Principal
Dr. M. T. Nikam

Minutes of the Meeting held on 10/08/2023 at 4.00 pm

Date: 10/08/2023

Venue: Principal Office

Staff & Students Present

Sr. No.	Name of Members	Designation
1.	Dr. M. T. Nikam	Principal
2.	Prof. S. N. Mendhe	Member Secretary
3.	Prof. T. S. Shrirame	Member
4.	Rutuja Vijay Jadhao	Student Member
5.	Ganesh Arjun Gaikwad	Student Member

The meeting was called to order by the Principal, Dr. M. T. Nikam.

The discussion was initiated by the Principal and welcomed all the members. The discussion on the agenda mentioned in the notice started.

Agenda 1: Constitution of the SC/ST Cell

Discussion:

The Principal appreciated the valuable contributions and dedicated efforts of the members of the SC/ST Cell during the previous academic year. Further, she proposed that reappointed of the new members for the academic session 2023–24. The proposal was discussed, and all the members present unanimously agreed to continue with the same committee.

Agenda 2: Creating Awareness among SC/ST Students about Government Scholarships

Discussion:

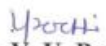
The Principal instructed the members of the SC/ST Cell to create awareness among newly admitted SC/ST students regarding various government scholarships and financial assistance schemes available to them. She emphasized the importance of guiding eligible students through the application process so that they can fully benefit from these welfare schemes.

Agenda 3: Orientation on the Complaint Registration Procedure for Harassment Cases

Discussion:

The Chairperson instructed the members to familiarize the newly admitted SC/ST students with the procedure for registering complaints in cases of harassment or discrimination. The members discussed the complaint registration process, including both offline application and online submission formats, to ensure that students and employees are aware of the available grievance redressal mechanisms. The procedure was reviewed and finalized for implementation.

There being no other business to transact, the meeting concluded with a vote of thanks proposed by Mr. Ganesh Arjun Gaikwad.


Dr. V. U. Pochhi
Coordinator
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Dr. V. U. Pochhi



Member Secretary
Mr. S. N. Mendhe


PRINCIPAL
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College, Chikhli, Dist Buldana

Principal
Dr. M. T. Nikam

Action Taken Report

1. The SC/ST Cell was reconstituted for the academic session 2023–24. The members accepted their responsibilities and continued to carry out the Cell's activities in accordance with institutional guidelines.
2. Awareness was created among newly admitted SC/ST students regarding various Central and State Government scholarship and financial assistance schemes. Eligible students were guided on the eligibility criteria, required documents, online registration, and the submission of scholarship applications.
3. Newly admitted SC/ST students were informed about the grievance redressal mechanism and the procedure for registering complaints related to harassment or discrimination. Information regarding both offline complaint submission and online grievance registration was communicated to ensure easy access to the complaint mechanism.

Outcome:

- The SC/ST Cell was successfully constituted for the academic year 2023–24.
- Newly admitted SC/ST students became aware of scholarship opportunities and the application process.
- Students and employees were sensitized about the grievance redressal mechanism and complaint registration procedure, thereby promoting a safe, inclusive, and discrimination-free campus environment.


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Principal
Dr. M. T. Nikam